

European digital schools programme

Training Course Information (Form 08-03):

Digital skills and web tools 2.0 applied to education

2015-2016



Index

	Pág.
1.	
Training Course Information	3
2.	
Training Course Programme.	5

1. Training Course Information:

Venue: Parque Científico y Tecnológico de Huelva (PCTH).
Address: Edificio 2.000, C/ Caucho, 1, 21110 Aljaraque, Huelva, España.

*Inercia Digital facilitates the transport from the hotel (Hotel Forte, en el Rompido) to the Technology Park. Also, Inercia Digital facilitates the transport to good practice visits planned.

Dates: October 13th-17th 2015

Training fee covers: 100%

Special instructions: 100% presence is required.

Preliminary requirements: Internet knowledge.

Additional resources available: computers, Internet connection, tutors, online platform with supporting materials.

Methods and schedule for evaluation:

The methodology of this training course has a practical character and it'll be developed throughout some practical in-person sessions and the online platform of Inercia Digital. This platform will be useful as a support to download the teaching materials, participate in debate forum, ask doubts, interact with other students, upload and/or download other materials related to the subjects taught in the course, to do the questionnaires of theoretical evaluation and the exposition of the evaluations of the practical sessions. The students will be able to connect to it in any moment, 24/7.

Evaluation:

- Theoretical:

The wide theoretical knowledge will be evaluated at the end of the course with a questionnaire that will be done on the online platform. The theoretical evaluation is the 40% of the final mark and it is compulsory to pass the course.

- Practice:

During the course, the student will participate on the debates and sessions planned. The group activities will promote the collaborative learning, encouraging the 2.0. spirit sharing experiences and doubts with the classmates, always controlled by specialized professionals. The participation and realization of the sessions will be the 60% of the final mark and it's

compulsory to pass the course. The tutor will write the evaluation of the sessions done by each student on the platform of teleformation.

Objectives of the Course:

The objectives of the course is to train professionals, students and investigators in the effective managing of existing applications in the cloud applied to study, work and investigation. To dominate those tools that allow us to create participative environments, a valuable contribution to study or work tools. And the local good practices of the use of tools 2.0 applied to education in Andalusia will be introduced too.

Also, there will be an introduction to the digital school plan and the digital skills necessary for its implementation.

The e-Learning handbook: the course also includes this online activity that will be daily developed on the online platform.

The E-Learning Handbook outlines the process of planning for e-Learning in your school and it has been developed in consultation with the school development planning initiatives for schools and Adults Educational Centres. It provides a step by step guide for the development of the school's e-Learning Plan and it outlines the key roles and responsibilities of everything involved in the development of the plan. The e-Learning Handbook is broken down into the following sections:

- Introduction
- Getting Started
- Step 1: Review & Prioritise
- Step 2: Develop plan
- Step 3: Implement and monitor plan
- Step 4: Evaluate plan

2. Training Course Programme

Day 0. Arrival. (October 12th, 2015)

A meeting for the introduction of the course is appointed at 20:30 in the lobby of the “El Fuerte” Hotel in El Rompido to give the whole useful information needed.

Day 1. Tools to select, organize and share sources of information on Internet. (October 13h, 2015)

9.00 - 9.30	Introduction. Planning of the Training Course – TNA and Objectives.
9.30 - 11.00	Organization of web links. Session 01
11.00 - 11.30	Break
11.30 - 12.30	RSS feeds aggregator . Session 02
12.30 - 13.15	Systems of Alerts management. Session 03
13.15 - 13.50	Browsers Extensions. Session 04
13.50 - 14.00	Sharing, conclusions of the topics discussed
14.00	End of the sessions (morning)

Activities on the online platform. e-Learning handbook.

16.30 – 19.30	Reading the contents of Introduction and Getting started Session Step 1. Review and Prioritise E-Learning Action Plan (template)
19.30	End of the sessions (afternoon)

Day 2. Cloud computing. (October 14th, 2015)

9.00 - 9.30	Review of points covered the previous day. Exhibition Objectives Session
9,30 - 13.45	Office on the cloud. Google Drive. Session 05
10.30 - 11.00	Break.
13.50 - 14.00	Sharing conclusions of the topics discussed
14.00	End of the sessions (morning).

Activities in the online platform. e-Learning handbook.

16.30 – 19.00	Step 2 Session. Developed plan e-Learning Plan Template
19.30	End of the sessions (afternoon)

Day 3. Local Good Practices promoting digital competences for education (October 15th, 2015)

9.00 - 10.00	Primary Education School “Virgen del Carmen” (El Rompido): Aberroes project (ICT Centers). Session 06
10.00 - 10.30	Travel to Huelva capital
10.30 - 11.00	Break.
11.00 - 12.30	Andalucía Digital Engagement (Huelva). Session 07
12.30 - 14.00	University of Huelva: Virtual Learning Service. Session 08
14.00	Return & End of the sessions (morning).

Activities on the online platform. e-Learning handbook.

16.30 – 19.30	Continuation. Session Step 2. Develop plan E-Learning Plan Template Session Step 3. Implement and monitor plan
19.30	End of the sessions (in the afternoon)

Day 4. Virtual spaces of work and study in group. (October 16th, 2015)

9.00 - 9.30	Review of points covered the previous day. Exhibition Objectives Session
9.30 - 10.45	Social Networks. Educative use of Facebook. Session 09
10.45 - 11.15	Break
11.15 - 12.45	Social Networks. Educative use of Twitter. Session 10
12.45 - 13.45	Management of projects and shared tasks. Google Calendar. Session 11
13.45 - 14.00	Sharing, conclusions of the topics discussed
14.00	End of the sessions (morning).

Activities on the online platform. e-Learning handbook.

16.30 - 19.30	Step 4 Session. Evaluate Plan.Audit Plan E-Learning Plan Template
19.30	End of the sessions (afternoon)

Day 5. Presentation of the work and study of the results of the research. (October, 17th 2015)

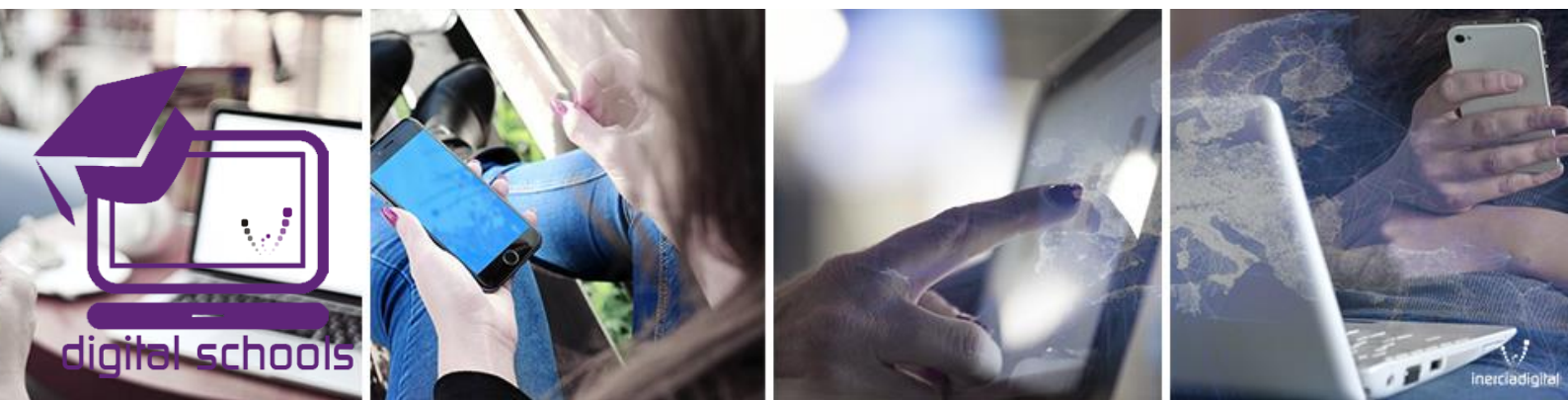
9.00 - 9.30	Review of points covered the previous day. Exhibition Session Objectives
9.30 - 11.00	Blog. Session 12
11.00 - 11.30	Break.
11.30 - 12.15	Slideshare. Session 13
12.15 - 13.00	Scribd and Issuu. Session 14
13.00 - 13.45	Complete the assessment questionnaire Course
14.00	End of the sessions (in the morning).

Activities on the online platform. e-Learning handbook.

16.30 – 19.30	Continuation. Step 4 Session. Evaluate Plan.Audit Plan E-Learning Plan Template
19.30	End of the sessions of the platform.

End of the Course

Day 6. Departure (October 18th, 2015)



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www.digitalschools.eu

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